



CAPT. WILLIAM'S SCHOOL

NEC road, Matchakolgre, Tura, Meghalaya-794101

C.B.S.E. Affiliation No. - 1330009 School Code : 35268

Transfer Certificate

Book No. _____ Sl. No. _____ Admission No. _____

1. Name of Pupil : _____
2. Fathers/Guardian's Name : _____
3. Nationality : _____
4. Whether the candidate belongs to
Scheduled Caste or Scheduled Tribe : _____
5. Date of Firm Admission
In the School with Class : _____
6. Date of Birth (In Christian Era)
According to Admission Register : (In Figures) _____ (In Words) _____
7. Class in Which the Pupil last studied (In Figures) _____ (In Words) _____
8. School/Board Annual examination
Last taken with result : _____
9. Whether failed if so once /twice
In the same class : _____
10. Subject studied : 1 _____ 2 _____ 3 _____ 4 _____ 5 _____
11. Whether qualified for promotion to the
Higher class, if so, to which class (in figures) : _____ (in word) : _____
12. Month up to which the (pupil has paid) school dues/paid _____
13. Any fee concession availed of, if so the nature of such concession : _____
14. Total No. of working days : _____
15. Total No. of working days present : _____
16. Whether NCC cadet / Boy Scout/
Girl Guide (details may be given) : _____
17. Games played or extra-curricular
Activities in which the pupil usually
took part (details may be given) : _____
18. General conduct : _____
19. Date of application for certificate : _____
20. Date of issue of certificate : _____
21. Reasons for leaving the school : _____
22. Any other remarks : _____

Signature of
Class Teacher

Checked by
(State full name and designation)

Principal
SEAL